



AGM Agenda Item 3

**ANNUAL GENERAL MEETING  
MINUTES – MAY 30, 2012**

**PRESENT:**

Barrie Public Library  
Burlington Public Library  
Cambridge Public Library  
Edmonton Public Library  
Fraser Valley Regional Library System  
Bibliothèque de Gatineau  
Greater Victoria Public Library  
Halifax Public Library  
Hamilton Public Library  
Hamilton Public Library  
Kitchener Public Library  
Libraries and Archives Canada  
Markham Public Libraries  
Mississauga Library System  
Bibliothèque de Montréal  
Ottawa Public Library  
Saskatoon Public Library  
Thunder Bay Public Library  
Toronto Public Library  
Vancouver Island Regional Library  
Vancouver Public Library  
Vaughan Public Library  
Whitby Public Library  
Executive Director, Jefferson Gilbert

Al Davis  
Maureen Barry  
Greg Hayton  
Linda Cook  
Rob O'Brennan  
Carole Laguë  
Maureen Sawa  
Judy Hare  
Ken Roberts  
Paul Takala  
Sonia Lewis  
Fabio Onesi  
Catherine Biss  
Don Mills  
Louise Guillemette-Labory  
Danielle McDonald  
Zenon Zuzak  
Barb Philp  
Jane Pyper  
Rosemary Bonanno  
Sandra Singh  
Margie Singleton  
Ian Ross

**REGRETS**

Bibliothèque et Archives nationales du Québec  
Burnaby Public Library  
Calgary Public Library  
Coquitlam Public Library  
L'Institut Canadien de Québec, Le Réseau des bibliothèques de la Ville de Québec  
Bibliothèque de Laval  
Brampton Public Library  
Guelph Public Library  
London Public Library  
Oakville Public Library  
Oshawa Public Library  
Regina Public Library  
Richmond Hill Public Library  
Richmond Public Library  
Surrey Libraries  
St. Catharines Public Library  
Windsor Public Library  
Winnipeg Public Library

Hélène Roussel  
Edel Toner Rogala  
Gerry Meek  
Rhian Piprell  
Jean Payeur  
Jean-Francois Roulier  
Cathy Matyas  
Kitty Pope  
Susanna Hubbard Krimmer  
Charlotte Meissner  
Ian Heckford  
Jeff Barber  
Mary Jane Celsie & Barbara Ransom  
Greg Buss  
Melanie Houlden  
Lilita Stripnieks  
Barry Holmes  
Rick Walker



## 1. QUOROM ESTABLISHED

## 2. ADOPTION OF AGENDA

MOTION:

Moved by Don Mills

Seconded by Jane Pyper

THAT the AGM Agenda be accepted.

CARRIED

## 3. APPROVAL OF THE 2011 AGM MINUTES:

MOTION:

Moved by Sonia Lewis

Seconded by Judith Hare

THAT the 2010 AGM Minutes be approved.

CARRIED

## 4.1 CHAIR REPORT – 2011 ACHIEVEMENTS FOR CULC/CBUC

Chair Laguë spoke of the 2011 Achievements and specifically cited a few as bigger projects and highlights that happened in 2011. The communication piece that was put out around the year-end and the holidays articulated the main achievements. Those are listed below. The ones singled out by the Chair were:

### HIGHLIGHTS

- Development and release of the Policy Wiki for members
- The ongoing and continued work of the eBook Task Force and the various pieces created and the success thus far that has been made.
- The 2011 European Study Tour
- 2011 was another busy year where the goal was to continue to build the CULC/CBUC profile within the library community and beyond. Some of the achievements are:
  - Extensive work on public libraries and eBooks including:
    - Awareness sessions at OLA and CLA Conferences;
    - Reaction to limits by HarperCollins;
    - Meetings with ACP, CPC, BookNet and other stakeholder groups; ?
    - Development of a Pricing Policy Document;
    - Published a White Paper on eBooks and Canadian Public Libraries;
    - Blog on eBooks. (<http://pwp.vpl.ca/culc>)
  - Development of a key web portal where all this information now resides and is updated regularly.
  - Launch of CULC/CBUC Member Wiki with extensive resources sharing coming from our members including: Sample CEO Contracts; Collective Agreements separated by Clause; Information Share documents; Survey and Query results.
  - Ground work for the PLLF Program
  - Four new pilot libraries introduce Lest We Forget; Launch in Halifax
  - Release of Lumos Research Study on Urban Libraries 2000–2009
  - Idea Forum on Early Childhood Outcomes
  - 9 Day European Study Tour featuring visits to world-renowned libraries with 22 visits/lectures and exchanges, visited four countries and developed a permanent record on the CULC/CBUC website.
  - Supported a Canadian attending ISO library metric discussions in Finland
  - Two Face-to-Face meetings (Spring in Halifax; Autumn in Surrey); in beautiful new



- Surrey Central Library designed by Bing Thom Architects
- Had a Task Force look at KPIs with the eye to improvements
- Contributed full streams of programming to OLA Super Conference and CLA Conference
- Launch of Senior Management subject listservs
- Contributed to Public Lending Rights Report on eBooks in Canadian Libraries
- Participation in Research Committee on Municipal Expenditures on the Arts and Cultural Sector (to be released in 2012)
- Began research project on Core Competencies for Urban Public Libraries
- Participated in Academic and Stakeholders Forums offered by LAC
- Pilot project for Cultural Access Pass with Institute for Canadian Citizenship in Vaughan, Richmond, and Markham
- Canadian Booth and Reception @ IFLA Conference in Puerto Rico
- Supported the 2nd National Reading Summit (Montréal);
- Co-ordinated part of National Book Count published in Globe & Mail, amongst others giving that summit increased visibility.

MOTION:

Moved by Sonia Lewis;  
Seconded by Maureen Barry

THAT Jefferson Gilbert and the eBook committee be recognized and thanked for their work over the past year.

CARRIED

MOTION

Moved by Jane Pyper;  
Seconded by Sonia Lewis

THAT the report by the Chair be approved

CARRIED

#### 4.2 TREASURER REPORT

The Treasurer provided the membership with a written report. He highlighted the investments; the transparency and accountability of the audit process and noted that the organization is in strong financial shape.

MOTION

Moved by Ian Ross;  
Seconded by Catherine Biss

THAT the report by the Treasurer be approved

CARRIED

#### 5.0 RECEIPT OF THE 2011 AUDIT

The Audit, by Harris & Chong LLP, was received. The Accounts Receivable number was noted as it was substantially higher and related to the fact all KPI and Membership Dues are invoiced prior to year-end and this has a skewing effect. The cumulative surplus that CULC/CBUC has from pre and post-incorporation now sits at just over \$156,000.

MOTION

Moved by Robert O'Brennan  
Seconded by Sonia Lewis

THAT the 2011 Audit be received.

CARRIED



## 6. APPOINTMENT OF AUDITOR

MOTION:

Moved by Don Mills;

Seconded by Greg Hayton.

THAT Harris & Chong LLP be appointed the 2012 Auditor.

CARRIED

## 7. NOMINATIONS COMMITTEE:

- The following slate of candidates were presented to the membership by the Nominations Committee.
- Chair: Catherine Biss, Markham Public Libraries
- Past Chair: Carole Laguë, Bibliothèque de Gatineau
- Vice Chair: Maureen Sawa, Greater Victoria Public Library
- Treasurer: Robert O'Brennan, Fraser Valley Regional Library
- Secretary: Maureen Barry, Burlington Public Library

MOTION:

Moved by Maureen Barry

THAT the nominations for executive positions be accepted.

CARRIED UNANIMOUSLY

MOTION:

Moved by Louise Guillemette-Labory

THAT the Annual General Meeting be adjourned

CARRIED

## MEETING ADJOURNED