



AGM Agenda Item 3.0

**2014 ANNUAL GENERAL MEETING MINUTES
MAY 28, 2014, VICTORIA, BC**

PRESENT:

Barrie Public Library
Bibliothèque et Archives nationales du Québec
Brampton Public Library
Burlington Public Library
Burnaby Public Library
Calgary Public Library
Coquitlam Public Library
Edmonton Public Library
Fort McMurray Public Library
Fraser Valley Regional Library
Bibliothèque de Gatineau
Greater Victoria Public Library
Hamilton Public Library
Markham Public Libraries
Mississauga Library System
New Brunswick Public Library Service
Ottawa Public Library
Regina Public Library
Richmond Hill Public Library
Richmond Public Library
Surrey Libraries
Thompson-Nicola Regional District Library
Thunder Bay Public Library
Toronto Public Library
Vancouver Island Regional Library
Vancouver Public Library
Vaughan Public Library
Waterloo Public Library
Whitby Public Library
Winnipeg Public Library
Executive Director

Al Davis
Hélène Roussel
Rebecca Raven
Maureen Barry
Edel Toner-Rogala
Ellen Humphrey
Todd Gnassis
Linda Cook
Carolyn Goolsby
Robert O'Brennan
Carole Laguë
Maureen Sawa
Paul Takala
Catherine Biss
Rose Vespa
Teresa Johnson
Danielle McDonald
Jeff Barber
Louise Procter Maio
Greg Buss
Melanie Houlden
Marc Saunders
John Pateman
Linda Hazzan
Rosemary Bonanno
Sandra Singh
Margie Singleton
Laurie Clarke
Ian Ross
Rick Walker
Jefferson Gilbert

REGRETS:

Cambridge Public Library
Guelph Public Library
Halifax Public Library
Kitchener Public Library
Bibliothèque de Laval
Libraries and Archives Canada
London Public Library
Bibliothèque de Montréal
Oakville Public Library
Okanagan Regional Library
Oshawa Public Library
L'Institut Canadien de Québec, Le Réseau des bibliothèques de la Ville de Québec
Saskatoon Public Library
St. Catharines Public Library
Windsor Public Library

Greg Hayton
Kitty Pope
Paula Saulnier
Sonia Lewis
Jean-Francois Roulier
Fabio Onesi
Susanna Hubbard Krimmer
Louise Guillemette-Labory
Charlotte Meissner
Stephanie Hall
Ian Heckford
Marie Goyette
Zenon Zuzak
Lilita Stripnieks
Chris Woodrow



The Chair called the meeting to order.

1.0 QUOROM ESTABLISHED

2.0 ADOPTION OF AGENDA

MOTION:

Moved by Jeff Barber

Seconded by Margie Singleton

THAT the AGM Agenda be accepted.

CARRIED

3.0 APPROVAL OF THE 2013 AGM MINUTES:

MOTION:

Moved by Ian Ross

Seconded by Maureen Sawa

THAT the 2013 AGM Minutes be approved.

CARRIED

3.1 APPROVAL OF THE OCTOBER 2013 SPECIAL MEETING OF MEMBERS MINUTES:

MOTION:

Moved by Maureen Barry

Seconded by Rebecca Raven

THAT the October 2013 Special Meeting of Members Minutes be approved.

CARRIED

4.1 CHAIR REPORT – 2013 ACHIEVEMENTS FOR CULC/CBUC

It is becoming a bit cliché to say that 2013 was another active year for CULC/CBUC. That seems to be what we say at every Annual Meeting. The role of the organization within the broader library community continues to grow and gain respect. The CULC voice is heard and sought out more and more. Some of the Organizational Impacts and Achievements are listed below.

RESEARCH

- Release of CULC/CBUC research by Dr Ken Haycock on Professional Workforce Planning: Competencies and Education
- Public Library Information Technology Models of Service by Ken Roberts and Cheryl Stenström
- 2012 Key Performance Indicators Report
- 2012 Salary Survey Released
- Space & Use Survey pilot; standardized definitions for member use.
- Contributed up-to-date data to Cultural and Library Investments by Hil Strategies. Builds on earlier data for some other CULC/CBUC cities.



KNOWLEDGETRANSFER & EXCHANGE

- Two face-to-face Member Meetings (Winnipeg with CLA and in Montreal last Autumn); plus an in-person reception at OLA in 2012 and 2013.
- At both OLA 2013 and CLA 2013 (Winnipeg) a complete stream of programming was provided. Seven sessions in total.
- Member Reception at OLA Super Conference; Joint Reception with CARL Library Directors at CLA
- PLLF – first cohort; refreshed steering group; Second cohort promotion
- Lessons learned from Space & Use Survey pilot at CLA and for CULC/CBUC
- Rich Harwood @ Fall Meeting; all afternoon presentation with Members
- Presentations by CULC/CBUC at ACP Annual Meeting; BookNet's TechForum
- Continued to build password-protected Wiki of policy and practices for member libraries; Active listserv
- Active participation and support of Reader's First Initiative; cross-supporting the eBook Task Force.
- CULC/CBUC participation on IFLA Access to Digital Content Expert Meeting in The Netherlands
- Shared CULC/CBUC KPI definitions with Ontario Government who is looking to update their definitions; participation in National discussions with Counting Opinions and other interested Data users
- Zinio/Rogers Magazine Survey
- Active and regular engagement with sister-library groups including: CARL, CLA, OLA, FOPL, National Reading Campaign, First Book Canada

ADVOCACY

- Incorporated Centre for Equitable Library Service on a national basis; Pan-Canadian recruitment that led to a Senior Project Director being hired; formed Steering Group; and Advisory Board structures. Introductory website launched.
- Substantive conversations with PTPLC; CLA; BCLC about equitable library service
- Contributed to the pan-Library and Archival communities Statement of Qualities for future Librarian and Archivist of Canada
- Introductory Meeting with Interim Head of LAC-BAC
- Formed a small working group for the Royal Society of Canada's Expert Panel; Made a high impact presentation with the Expert Panel.
- Took a Board Seat and active role in BookNet Canada
- Communicated and developed resources for Libraries in Crisis
- Supported the successful Marakkesh Treaty @ WIPO
- Participated in LAC-BAC Roundtables on ILL; National Union Catalogue; Lender of Last Resort
- Most members contributed to the 2013 National Book Count
- Extended support to Dale Askey of McMaster University in the unwarranted legal action against him by Edwin Mellen Press
- Continued substantive work by eBook Working Group to a Canadian platform solution; RFP process; substantial negotiations; deeper understanding

ORGANIZATIONAL RESILENCY

- 2013 was an adequate financial year where our collected revenues were sufficient to fund operations and expenditures. In the Autumn members approved a funding model for the future where populations are adjusted to reflect actual service population, plus a modest annual percentage increase.
- Completed Special Annual Meeting in October to comply with the new NFP Corporations Act; Corporate Minute Book and Stamp repatriated
- Four new members joined CULC/CBUC in 2013
- Moved primary banking relationships for organization to TD Canada Trust.
- Some publication sales from Municipal IT and PL report, as well as 2009's Social Inclusion Audit

OTHER

- Sponsored Public Library Month and Ontario PL Week; Future of Libraries Institute; Freedom to Read Week/Book and Periodical Council; National Reading Campaign.



MOTION:

Moved by Catherine Biss
Seconded by Maureen Sawa

THAT the report by the Chair report be received.
CARRIED

4.2 TREASURER REPORT

The Treasurer provided the membership with a written report.

MOTION

Moved by Rob O'Brennan
Seconded by Paul Takala

THAT the report by the Treasurer be approved
CARRIED

5.0 RECEIPT OF THE 2013 AUDIT

The Audit, by Harris & Chong LLP, was received.

MOTION:

Moved by Rob O'Brennan
Seconded by Jeff Barber

THAT the 2013 Audit be received.
CARRIED

6.0 APPOINTMENT OF AUDITOR

MOTION:

Moved by Rob O'Brennan
Seconded by Melanie Houlden

THAT Harris & Chong LLP be appointed the Auditor for the 2014 fiscal year.
CARRIED

7.0 NOMINATIONS COMMITTEE:

The following slate of candidates is being by the Nominations Committee.

- Chair: Maureen Sawa, Greater Victoria Public Library (beginning two-year term)
- Past Chair: Catherine Biss, Markham Public Libraries
- Vice Chair: Paul Takala, Hamilton Public Library (beginning two-year term)
- Treasurer: Melanie Houlden, Surrey Public Library (term ends in May 2015)
- Secretary: Ian Ross, Whitby Public Library (term ends in May 2015)

MOTION

Motion by Carole Laguë
Seconded by Rob O'Brennan

MOTION to Nominate the above named members to the Executive of the Canadian Urban Libraries Council.
CARRIED

MOTION:

Moved by Jeff Barber

THAT the Annual General Meeting be adjourned
CARRIED

MEETING ADJOURNED