



AGM Agenda Item 3.0

## ANNUAL GENERAL MEETING MINUTES JUNE 3, 2015, OTTAWA, ON

### PRESENT:

Barrie Public Library  
Brampton Public Library  
Burlington Public Library  
Burnaby Public Library  
Calgary Public Library  
Coquitlam Public Library  
Edmonton Public Library  
Fraser Valley Regional Library  
Bibliothèque de Gatineau  
Greater Victoria Public Library  
Halifax Public Library  
Hamilton Public Library  
Kitchener Public Library  
Markham Public Libraries  
Ottawa Public Library  
Regina Public Library  
Richmond Hill Public Library  
Toronto Public Library  
Vaughan Public Library  
Waterloo Public Library  
Windsor Public Library  
Executive Director

Al Davis  
Rebecca Raven  
Maureen Barry  
Miriam Moses  
Bill Ptacek  
Todd Gnissos  
Linda Cook  
Scott Hargrove  
Carole Laguë  
Maureen Sawa, Chair  
Åsa Kachan  
Paul Takala  
Mary Chevreau  
Catherine Biss  
Danielle McDonald  
Jeff Barber  
Louise Procter Maio  
Vickery Bowles  
Margie Singleton  
Laurie Clarke  
Kitty Pope  
Jefferson Gilbert

### REGRETS:

Bibliothèque et Archives nationales du Québec  
Cambridge Public Library  
Fort McMurray Public Library  
Guelph Public Library  
Kingston Frontenac Public Library  
London Public Library  
Mississauga Library System  
Bibliothèque de Montréal  
New Brunswick Public Library Service  
Oakville Public Library  
Okanagan Regional Library  
Oshawa Public Library  
Richmond Public Library  
Saskatoon Public Library  
St. Catharines Public Library  
Surrey Libraries  
Thompson-Nicola Regional District Library  
Thunder Bay Public Library  
Vancouver Island Regional Library  
Vancouver Public Library  
Whitby Public Library  
Winnipeg Public Library

Hélène Roussel  
Helen Kelly  
Carolyn Goolsby  
Steve Kraft  
Patricia Enright  
Susanna Hubbard Krimmer  
Rose Vespa  
Louise Guillemette-Labory  
Sylvie Nadeau  
Charlotte Meissner  
Stephanie Hall  
Frances Newman  
Greg Buss  
Zenon Zuzak  
Lilita Stripnieks  
Melanie Houlden  
Marc Saunders  
John Pateman  
Rosemary Bonanno  
Sandra Singh  
Ian Ross  
Rick Walker



## **THE CHAIR CALLED THE MEETING TO ORDER AT 2:10 PM**

### **1. QUORUM ESTABLISHED**

### **2. ADOPTION OF AGENDA**

#### **MOTION:**

Moved by Kitty Pope

Seconded by Bill Ptacek

THAT the AGM Agenda be accepted.

CARRIED

### **3. APPROVAL OF THE 2014 AGM MINUTES:**

#### **MOTION:**

Moved by Bill Ptacek

Seconded by Paul Takala

THAT the 2014 AGM Minutes be approved.

CARRIED

## **4.1 CHAIR REPORT – 2014 ACHIEVEMENTS FOR CULC/CBUC**

### **2014 CULC/CBUC ACHIEVEMENTS & ACTIVITIES**

2014 will be remembered as the year where CULC/CBUC spent considerable time and resources to launch the Centre for Equitable Library Access (CELA). It was a dominating activity, but one that successfully launched in April. Considerable work continues to be done on it, but it is now a wholly separate entity with governance structure in place.

### **RESEARCH**

- 2014 White Paper on eBook and Public Libraries
- Canadian Anti-Spam Legislation Research Document/Legal Opinion in partnership with FOPL
- Collected and published 2013 KPIs; cited in Royal Society Report for importance
- Contributed to other research projects including: Booknet's "Checking Out Canadians"; FCM's Quality of Life Report: PLR's Report being done by Roberts & Whitney; Australian eBook Study by Dan Mount
- Supporting Small Library Architectural Guidelines for Canadian Communities to be developed with PTPLC
- Completed RFP stage for eBook Pilot

### **KNOWLEDGE TRANSFER**

- Formally took seat on BookNet Board
- PLLFP – Graduated First Cohort; Successfully launched Second Cohort with 20 participants
- Launch Urban Issues Forum with High Membership Participation: Three sessions in 2014; will continue in 2015
- Two Member Meetings and a Reception @ OLA
- Presentation to the Royal Society of Canada; favourably reviewed in Final Report
- OLA and CLA Streams of sessions developed by CULC/CBUC
- Time dedicated to connecting members with First Book Canada
- Updated the Member Policy Wiki
- Sponsored and supported the Future of Libraries Summits in Toronto and Vancouver
- Presented at Booknet's Tech Forum



## ADVOCACY

- Launch of CELA service on April 1; Formal launch in May
  - Structure; set-up; Formal Board
  - Michael Ciccone hired as new ED
  - Members contributed \$500,000+
  - ON, AB, NB, PEI, NWT all have provincial/territorial arrangements
  - Framework agreement for reciprocal support with BAnQ
- Support of Freedom to Read Week; Canadian Library Month
- Wrote on behalf of CULC/CBUC seeking clarification from Adobe and OverDrive
- Meeting with Dr. Guy Berthiaume the new National Librarian and other senior LAC Staff
- CULC/CBUC received Dr. Dayton M. Forman Memorial Award, for the vision and establishment of CELA
- Support of Lyon Declaration; Marrakesh Treaty; and Trans Pacific Partnership
- High uptake with First Book Canada, following presentation in Victoria
- Requested CLA take on Advocacy Lead around eBook and Public Libraries. Led to CLA creating a Task Force. CULC/CBUC Working Group continues to move forward and acts as an advisory for the Task Force
- Worked with eBound Canada on a special promotion for 6,000+ eBook titles being made available. Technical challenges have delayed the release.

## ORGANIZATIONAL RESILIENCE

- Complied with Federal Not-for-Profit Legislation within the required time frame
- Six Executive Meetings
- Worked within approved budget; added small amount to surplus
- Established an ongoing mechanism for keeping dues in-line with costs
- Two new members
- Successfully represented CULC/CBUC in a HST/GST Audit

### MOTION:

Moved by Paul Takala

Seconded by Rebecca Raven

THAT the report by the Chair be received.

CARRIED

## 4.2 TREASURER REPORT

CULC/CBUC has resources and funding is available to invest in projects of joint interest.

### MOTION:

Moved by Melanie Houlden

Seconded by Scott Hargrove

THAT the report by the Treasurer be approved

CARRIED

## 5.0 RECEIPT OF THE 2014 AUDIT

The Audit, by Harris & Chong LLP, was received.

### MOTION:

Moved by Scott Hargrove

Seconded by Kitty Pope

THAT the 2014 Audit be received.

CARRIED



**6. APPOINTMENT OF AUDITOR**

MOTION:

Moved by Jeff Barber

Seconded by Äsa Kachan

THAT Harris & Chong LLP be appointed the Auditor for the 2015 fiscal year.

CARRIED

**7. NOMINATIONS COMMITTEE:**

No turnover.

MOTION:

Moved by Todd Gnissos

THAT the Annual General Meeting be adjourned at 2:25 pm.

CARRIED

**MEETING ADJOURNED**