



AGM Agenda Item 3.0

**ANNUAL GENERAL MEETING MINUTES
MAY 31, 2016, OTTAWA, ON**

PRESENT:

Barrie Public Library
Bibliothèque de Gatineau
Bibliothèque et Archives nationales du Québec
Brampton Public Library
Burlington Public Library
Calgary Public Library
Coquitlam Public Library
Edmonton Public Library
Fraser Valley Regional Library
Greater Victoria Public Library
Halifax Public Library
Hamilton Public Library
Kitchener Public Library
Markham Public Libraries
Mississauga Library System
Oshawa Public Library
Ottawa Public Library
Red Deer Public Library
Regina Public Library
Richmond Hill Public Library
Saskatoon Public Library
Toronto Public Library
Vancouver Public Library
Vaughan Public Library
Whitby Public Library
Winnipeg Public Library
Executive Director

Jane Salmon
Carole Laguë
Danielle Chagnon
Rebecca Raven
Maureen Barry
Bill Ptacek
Todd Gnisso
Pilar Martinez
Scott Hargrove
Maureen Sawa, Chair
Åsa Kachan
Paul Takala, Vice-Chair
Mary Chevreau
Catherine Biss, Past Chair
Rose Vespa
Frances Newman
Danielle McDonald
Christina Wilson
Jeff Barber
Louise Procter Maio
Carol Cooley
Vickery Bowles
Sandra Singh
Margie Singleton
Ian Ross, Secretary
Rick Walker
Jefferson Gilbert

REGRETS:

Burnaby Public Library
Cambridge Public Library
Guelph Public Library
Kingston Frontenac Public Library
London Public Library
Bibliothèque de Montréal
New Brunswick Public Library Service
Oakville Public Library
Okanagan Regional Library
Richmond Public Library
St. Catharines Public Library
Surrey Libraries
Thunder Bay Public Library
Vancouver Island Regional Library
Waterloo Public Library
Windsor Public Library
Wood Buffalo Regional Library

Edel Toner-Rogala
Helen Kelly
Steve Kraft
Patricia Enright
Susanna Hubbard Krimmer
Ivan Filion
Sylvie Nadeau
Charlotte Meissner
Stephanie Hall
Greg Buss
Lilita Stripnieks
Melanie Houlden, Treasurer
John Pateman
Rosemary Bonanno
Laurie Clarke
Kitty Pope
Melissa Flett



THE CHAIR CALLED THE MEETING TO ORDER AT 2:10 PM

1. QUORUM ESTABLISHED

2. ADOPTION OF AGENDA

MOTION:

Moved by Scott Hargrove

Seconded by Bill Ptacek

THAT the AGM Agenda be accepted.

CARRIED

3. APPROVAL OF THE 2015 AGM MINUTES:

MOTION:

Moved by Margie Singleton

Seconded by Todd Gnissos

THAT the 2015 AGM Minutes be approved.

CARRIED

4.1 CHAIR REPORT – 2015 CULC/CBUC ACHIEVEMENTS & ACTIVITIES

It is said every year is a busy year. 2015 was no exception. While 2014 was the year where considerable efforts were channeled towards the creation and launch of CELA (Centre for Equitable Library Access); 2015 saw that work continue and come to fruition with CELA taking flight from its CULC/CBUC roots to emerge as an independent entity. In 2015 CULC/CBUC took a strong leadership role in the discussions that have led to the dissolution of the Canadian Library Association and the creation of the Canadian Federation of Library Associations. CARL, CRKN, along with CULC/CBUC have taken on significant leadership roles to ensure a strong national voice emerges for Canadian Libraries.

RESEARCH

- Heavy involvement on the steering group and Finance Sub-group for new National Federation of Public Libraries – to replace CLA. CULC/CBUC was well represented at the two Future of CLA Stakeholder Meetings (January and June); CULC/CBUC Vice-Chair sat on Steering Group.
- Collected and published 2014 KPIs; renewed commitment to the platform offered by Counting Opinions.
- Engaged Kimberly Silk and Brightsail to develop Performance Measures in the following areas: Community Employment; Employee Happiness and Engagement; Space Use. Member based working groups have been created to support the advancement of each of these Performance Measures.
- Re-established a joint working group with eBound Canada and CULC/CBUC to look at collaborative approaches to eBooks and libraries.
- Contributed to other research projects including a number of BookNet projects; FCM's Quality of Life Report; ongoing research by the Public Lending Right; a CARL led initiative on their website usefulness.
- eBook Research data collection from 2011–2015.
- Facilitated contribution by CELA in support of the Disabilities Research Group at Carleton University "Visual Impairment and Reading Project".

KNOWLEDGE TRANSFER

- Urban Issues Forum on Public Libraries and the Syrian Refugee Settlement.
- Two Member Meetings (Ottawa and Vancouver) and a Reception held in conjunction with OLA Super Conference (January 2015); Ottawa meeting spawned the Performance Measures Research. Special presentations by: National Librarian and Archivist; Kimberly Silk (Spring); and Noah Genner and Ken Roberts (Autumn).
- Updated the Member Policy Wiki; re-established the member listserv which is more active than ever.
- Surveyed members on OCLC costs to inform the discussions being led by LAC-BAC on a new National Union Catalogue. CARL used same survey to collect from their group. Part of ongoing work as a member of the National Union Catalogue Roundtable.
- Launched LoanStars as a project in partnership with BookNet Canada; BC's Readers Advisory Group; and OLA's Readers Advisory Group.



- Member of the LAC National Stakeholders' Forum – solicited feedback from members and provided information and feedback to LAC-BAC on numerous files, including LAC's three-year business plan 2016-2019 and the development of the National Heritage Digitization Strategy.

ADVOCACY

- Second Cohort from PLLFP underway; 19 participants conclude program in January 2016 with a graduation ceremony at CULC/CBUC reception at Super Conference.
- OLA and CLA Streams of session developed and presented by CULC/CBUC.
- CULC/CBUC made a \$2500 donation to the newly established Wendy Newman Leadership Scholarship Fund.
- Supported and saw further development with Lyon Declaration; Marrakesh Treaty; and Trans-Pacific Partnership (in conjunction with CARL).

- Participated in the development and delivery of Libraries 2025 in Ontario.
- Signatory to UN2030 Agenda that addresses access to information; universal literacy and Information Communication Technologies (ICT)
- Financially supported Freedom to Read Week.
- Co-signed with a number of library groups an information document on public libraries and the Community Hubs Strategic Framework.
- Represented public libraries on LAC's Stakeholders Forum (April and November) to provide ongoing public library perspective.
- Representation on LAC's Service Consultation Group.
- CULC/CBUC representative serving as Chair of BookNet Canada. Moe Hosseini-Ara designated by CULC/CBUC Chair. Chosen by BookNet Canada.
- Contributed to and supported Key Libraries Priorities for eContent. (CLA document developed with CULC/CBUC and CARL).
- Continued with leadership role with the Centre for Equitable Library Access (CELA). Some notable achievements:
 - Educator Access available;
 - Permanent Executive Director hired following secondment from Hamilton Public Library;
 - Bookkeeping function transferred from CULC/CBUC to CELA and their service providers;
 - CULC/CBUC Past Chair serves as Chair.

ORGANIZATIONAL RESILIENCE

- Two new members – Kingston Frontenac Public Library and Red Deer Public Library.
- Recognition of retirees and welcome to new members.
- First in agreed upon dues increase implemented.
- Five Executive Meetings; bi-weekly Chair/ED telephone update meetings.
- Executive Director Review by Executive.
- Worked within approved budget; added small amount to surplus. Corporate compliance up-to-date and annual audit successfully completed.

MOTION:

Moved by Paul Takala

Seconded by Rebecca Raven

THAT the report by the Chair be received.

CARRIED



4.2 TREASURER REPORT

- CULC/CBUC has resources and funding is available to invest in projects of joint interest.
- Thank you to Melanie Houlden for her work as Treasurer.

MOTION:

Moved by Paul Takala
Seconded by Bill Ptacek

THAT the report by the Treasurer be approved
CARRIED

5.0 RECEIPT OF THE 2015 AUDIT

The Audit, by Harris & Chong LLP, was received.

MOTION:

Moved by Vickery Bowles
Seconded by Christina Wilson

THAT the 2015 Audit be received.
CARRIED

6.0 APPOINTMENT OF AUDITOR

There was a question of whether Harris & Chong and Peter Harris would be available as FOPL had approached them for their audit and they were turned down. CULC/CBUC has not heard anything.

MOTION:

Moved by Paul Takala
Seconded by Frances Newman

THAT Harris & Chong LLP be appointed the Auditor for the 2016 fiscal year.
CARRIED

7.0 NOMINATIONS COMMITTEE:

The following slate of candidates is being proposed by the Nominations Committee.

- Chair: Paul Takala, Hamilton Public Library (beginning two year term)
- Past Chair: Maureen Sawa, Greater Victoria Public Library (beginning two year term)
- Vice Chair: Pilar Martinez, Edmonton Public Library (beginning two year term)
- Treasurer: Susanna Hubbard Krimmer
- Secretary: Louise Procter Maio

MOTION

Motion by Catherine Biss
Seconded by Ian Ross

THAT the above named members be approved for the Executive of the Canadian Urban Libraries Council.
CARRIED

8.0 COMMENTS FOR THE NEW CHAIR OF CULC/CBUC

- Thanks to our outgoing Executive, and especially Maureen Sawa for her work a chair and her continued work with LAC
- Thank you to Jefferson Gilbert
- Looks forward to the challenges of the next two years.

MOTION:

Moved by Rick Walker

THAT the Annual General Meeting be adjourned at 4:44 pm.
CARRIED

MEETING ADJOURNED