



## ANNUAL GENERAL MEETING MINUTES MAY 1, 2018, REGINA, SK

### PRESENT:

Brampton Library  
Burlington Public Library  
Burnaby Public Library  
Calgary Public Library  
Coquitlam Public Library  
Edmonton Public Library  
Fraser Valley Regional Library  
Greater Victoria Public Library  
Guelph Public Library  
Hamilton Public Library  
Kitchener Public Library  
Library and Archives Canada  
Markham Public Library  
Milton Public Library  
New Brunswick Public Library Service  
Oshawa Public Libraries  
Ottawa Public Library  
Red Deer Public Library  
Regina Public Library  
Richmond Hill Public Library  
Richmond Public Library  
Saskatoon Public Library  
Surrey Libraries  
Toronto Public Library  
Vancouver Public Library  
Vaughan Public Libraries  
Winnipeg Public Library  
Executive Director

Rebecca Raven  
Maureen Barry  
Beth Davies  
Bill Ptacek  
Todd Gnisso  
Pilar Martinez  
Scott Hargrove  
Maureen Sawa, Past Chair  
Steve Kraft  
Paul Takala, Chair  
Mary Chevreau  
Dara Price  
Catherine Biss  
Leslie Fitch  
Ella Nason  
Frances Newman  
Monique Desormeaux  
Shelley Ross  
Jeff Barber  
Louise Procter Maio, Secretary  
Susan Walters  
Beth Cote  
Surinder Bhogal  
Vickery Bowles  
Christina de Castell  
Margie Singleton  
Ed Cuddy  
Jefferson Gilbert

### REGRETS:

Barrie Public Library  
Bibliothèque municipale de Gatineau  
Bibliothèque et Archives nationales du Québec  
Halifax Public Libraries  
Idea Exchange  
Kingston Frontenac Public Library  
London Public Library  
Mississauga Library System  
Bibliothèques de Montréal  
Oakville Public Library  
Okanagan Regional Library  
St. Catharines Public Library  
Thunder Bay Public Library  
Vancouver Island Regional Library  
Waterloo Public Library  
Whitby Public Library  
Windsor Public Library  
Wood Buffalo Regional Library

Carole Laguë  
Danielle Chagnon  
Åsa Kachan  
Helen Kelly  
Patricia Enright  
Susanna Hubbard Krimmer, Treasurer

Ivan Filion  
Lynn Horlor

Lilita Stripnieks  
John Pateman  
Rosemary Bonanno  
Laurie Clarke  
Ian Ross  
Kitty Pope  
Melissa Flett



## **THE CHAIR CALLED THE MEETING TO ORDER AT 4:12 PM**

### **1. QUOROM ESTABLISHED**

### **2. ADOPTION OF AGENDA**

**MOTION:**

Moved by Leslie Fitch

Seconded by Maureen Sawa

THAT the AGM Agenda be accepted.

CARRIED

### **3. APPROVAL OF THE 2017 AGM MINUTES:**

**MOTION:**

Moved by Bill Ptacek

Seconded by Maureen Barry

THAT the 2017 AGM Minutes be approved.

CARRIED

### **4.1 CHAIR REPORT – 2017 ACHIEVEMENTS FOR CULC/CBUC NATIONAL LEADERSHIP**

- Library Shipping Tool. Continuing to provide the service; work with Canada Post; and provide support to the 2,500 libraries that are using the tool more than 70,000 times per month.
- Canadian Federation of Library Associations. CULC/CBUC centrally and through members are providing the leadership for this organization to have an opportunity to fulfil the objectives set out by the Canadian library community. CULC/CBUC continues as a leader in terms of financial contribution, but also in terms of setting the National Agenda and priorities.
- LAC Stakeholders Forum and other initiatives. CULC/CBUC has actively participated as well as advocated for the National Digital Heritage Strategy; Nominations to National Committees and Working Groups.
- Public Library Leaders Program. The 3rd co-hort had site visits and instructional units in the Greater Toronto Area (January); Chicago with EveryLibrary PAC (June); and Lower Mainland BC (November). The Steering Committee was refreshed with new members including former iSchool Dean Lynn Howarth; and Past CULC Chair Maureen Sawa.
- CELA, the organization that provides materials and leadership for print disabled Canadians, continues to get CULC/CBUC support primarily through Governance and shared vision support. CULC/CBUC Vice Chair joined the Board this year alongside at least 4 other CULC/CBUC member representatives. CELA expanded to serve more than 90% of all Canadians through some key deals like Nova Scotia licensing.
- Endorsed the ULC Statement on Race and Social Equity

### **KNOWLEDGE TRANSFER**

- The establishment of a CULC/CBUC member Human Resources listserv with 29 members
- Highly successful program at the MetLib conference in Montreal on Canadian Public Library Structure, Governance and Funding.
- Active listserv with more than 740 messages including over 80 inquiries and 400 answers
- Re-organization of policy wiki including the creation of 930 new pages
- Invited to and participated in PTPLC eBook Update
- Two well-attended member meetings. Spring in Hamilton (in part with CARL) and Autumn in Vaughan. Focus in Spring was Human Resources with time also devoted to Reconciliation actions; while Intellectual Freedom became one of the focusses for Autumn and helping CFLA understand the importance of that issue to librarianship.
- Networking dinners, but also a well-attended leaders reception at OLA in February 2017.
- Sent a representative to the Washington, DC IFLA Global Vision Summit, and ultimately became a signatory to the Vision Statement.
- Worked with CCUNESCO and the Human Rights Commission to propose and move forward their programming around the Dialogues on Reconciliation.
- Dissemination of 2017 Governor General's Award for Literature Information working with Canada Council



### CAPACITY BUILDING

- Active participation in the following: LAC Stakeholders Forum; BookNet Canada; CFLA Leadership; CELA Board; National Union Catalogue
- Supported a PL Rep at the WIPO discussions on Copyright
- Continue to support, in partnership with BookNet and libraries, the LoanStar platform of quality reads recommended by Canadian libraries; CELA's applications for support
- Collaboration with GLAM sector national organizations on a number of initiatives, active supporter of the Ottawa Declaration Working Group
- Provided active representation to the National Union Catalogue Roundtable and served as a conduit to inform the membership and the broader library community.

### RESEARCH

- Creation and adoption of a set of eContent Licensing Principles for Public Libraries
- Published three Research Project Reports from Brightsail on:
  - Employee Happiness & Engagement Report
  - Community Employment Study
  - Library Space Study (also presented at OLA Super Conference 2018)
- Post-GLAM Summit survey of library partnerships beyond the sector.
- 2016 KPI data collection; discussions about introducing some new metrics to advance some new ways to look at library use.
- A number of one-off surveys were conducted to inform discussions and activity including the issue of Naloxone Kit ownership and deployment; Number of Security and Incident reports (which led to the formation of a working group),
- Survey on Access Copyright and discussion to inform our representative at the Copyright Committee.

### ORGANIZATIONAL RESILIENCY

- Refreshed the CULC/CBUC website
- Actively assisted CFLA in recruiting their first Executive Director
- Almost ½ of members now pay through electronic transfer
- New auditor
- Moved from one accounting package to a cloud-based subscription base.
- Six Executive meetings that continue to shape the agenda and keep CULC/CBUC with a high profile and using limited resources as effectively as possible.
- Milton Public Library joined as a new member
- Welcomed back a 4th Quebec-based member (Laval)

### OTHER

- Financial supporter of Public Library Month and Ontario Public Library Week
- Financial supporter of Freedom to Read Week
- Sponsored a portion of MetLib 2017 in Montreal
- Submission on Digital Content in a Digital World
- Conducted the first Ken Haycock Award for Promoting Librarianship Award Process since taking over the stewardship in 2015. The award will be presented to Sandra Singh at the OLA Super Conference.
- Wrote letters of support for:
  - the Space Rental Policy changes proposed by Toronto Public Library;
  - BookNet Canada's Heritage Fund Application; and
  - a nomination to CCUNESCO's Heritage Committee.



### **ADDITIONAL COMMENTS**

The Council has a number of things to be proud of and to look forward to in 2018

- Member Engagement;
- High Level Planning of Actionable items;
- Working on Metrics to improve participation and value;
- Research including 8R's.

MOTION:

Moved by Rebecca Raven

Seconded by Maureen Barry

THAT the report by the Chair be received.

CARRIED

### **5.0 RECEIPT OF THE 2017 AUDITED FINANCIAL STATEMENTS**

MOTION:

Moved by Mary Chevreau

Seconded by Bill Ptacek

THAT the 2017 Financial Statements be Approved.

CARRIED

### **6.0 APPOINTMENT OF AUDITOR**

MOTION:

Moved by Scott Hargrove

Seconded by Rebecca Raven

TO appoint BARBARA DEFONSECA, CHARTERED PROFESSIONAL ACCOUNTANT to be the Auditor for the 2018 Fiscal year.

CARRIED

### **7.0 REPORT ON THE NOMINATIONS ACTION GROUP**

MOTION

Motion by Rebecca Raven

Seconded by Maureen Barry

TO Nominate the following members to the Executive of the Canadian Urban Libraries Council.

- Pilar Martinez, Chair
- Paul Takala, Past Chair
- Mary Chevreau, Vice Chair
- Scott Hargrove, Secretary (Secretary-Treasurer under new planned structure)
- Åsa Kachan, Treasurer (Member-at-Large under new planned structure)

CARRIED

MOTION:

Moved by Leslie Fitch

Seconded by Maureen Barry

THAT the Annual General Meeting be adjourned at 4:37 pm.

CARRIED

### **MEETING ADJOURNED**