



Manager, Library Services

Winnipeg

Profile

Library Services brings people together to gather ideas, engage in discovery and to provide services to Winnipeg citizens.

Reporting to the Director of Community Services, the Manager is responsible for the strategic planning, development, implementation, administration and evaluation of all City of Winnipeg Library Services operations. An important service to the community, the Manager also works in partnership with the Winnipeg Public Library Board, Library Foundation, Friends of the Winnipeg Public Library and other stakeholder and community groups to provide relevant library services that meet the needs of the citizens of Winnipeg

This is an excellent opportunity for a service-oriented leader who excels at connecting to the community, providing important services and who will empower and collaborate with their team.

Position Overview:

- Lead and direct the Library Services Division and ensures the development and delivery of effective, high quality library services that meet the needs of the citizens of Winnipeg.
- Manage the operations of all divisional facilities (20 branches), resources and equipment and ensures that library spaces are safe, accessible and reflect the diverse needs of their communities.
- Develop, communicate with and maintain strong relationships with key internal and external stakeholders such as staff, department leadership, council and businesses and organizations throughout Winnipeg.
- Develop and maintain financial systems related to Divisional Library Service programs and facilities.
- As a member of the management team, participate in the strategic and operational planning of the Community Services Department.
- Promote increased community awareness of library services and ensures that citizen feedback and use of Winnipeg Public Library is measured, collated and analyzed.

PREFERRED EXPERIENCE & SKILL SET

- Completion of a post-secondary degree is required with a Master of Library and Information Sciences being ideal. Candidates who have degrees in public administration, arts and culture, business administration and social work may also be considered in combination with experience.
- You have experience in libraries, archives, museum curation or a related discipline.
- You have management and people leadership experience in a complex, community service organization or other public sector organization.
- teamwork, continuous improvement, and customer service.
- You possess strong business acumen and have significant experience in engaging and collaborating with multiple levels of internal, external stakeholders, and community organizations.
- You have been responsible for financial management, budgeting, operations and strategic planning.
- You're experienced in developing and implementing policies, programs and procedures.
- You are a proactive senior leader who has led through change and who champions accountability, equity, diversity and inclusion.

About Library Services

[Winnipeg Public Library's](#) mission is to enrich the lives of all Winnipeg citizens and their communities by providing high quality, responsive and innovative library services.

About the City of Winnipeg

With an ethnically diverse population of over 700,000, Winnipeg is the ninth largest city in Canada and dominates the Manitoba economy. The City of Winnipeg is one of Manitoba's largest employers and is an organization where one can grow and advance their career and make a difference in the community.

Repeatedly named one of the world's top 7 Intelligent Communities, The City of Winnipeg has been recognized internationally in various areas of innovation and cutting-edge initiatives. The public service has won numerous awards [recognizing financial excellence](#) as well as awards and recognition for [aviation safety](#) and virtual remote police reporting with the Winnipeg Police Services. The City of Winnipeg has also been recognized by North American agencies (Seattle in particular) for the innovative and transformative approach to asset management. Most recently Winnipeg made the [Intelligent Community Forum's Smart21](#) list for the ninth time in the past 11 years due to the use of technology to serve the people, businesses, and institutions of Winnipeg.